

e-mail to all students taking CS programmes/courses

Dear student

Re: Academic Dishonesty and Plagiarism

First of all, welcome to City University for Semester A, 2008/2009, and my best wishes to you for 2008! All staff members of the CS Department are dedicated to creating and maintaining an excellent learning environment for our students. Such an environment must be stimulating, friendly and at the same time conforming to the code of proper conducts of the academic community.

I am writing to draw your attention to the sections on “Academic Honesty” and “Code of Student conduct” under ‘Academic Regulations and Policies’ of the CityU e-Portal. All offences in connection with University assessments, in particular cheating or plagiarism in coursework or examinations, are serious offences, and if substantiated, may lead to severe penalties.

The following examples of academic dishonest behaviour are extracted from the e-Portal for your attention:

- plagiarism, i.e., the failure to properly acknowledge the use of another person's work
- submission for assessment of material that is not the student's own work
- misrepresentation of a piece of group work as the student's own individual work
- collusion, i.e., obtaining assistance in doing work which is meant to be solely the student's own work

The Department of Computer Science takes the issue of academic dishonesty and plagiarism very seriously. Students who commit an act of academic dishonesty or plagiarism will be charged and be liable to disciplinary actions. The sanctions imposed by the Department may range from:

- A zero on the coursework in question
- A reduction in the overall mark
- A grade of F for the whole course

Course lecturers are empowered to impose appropriate penalties on students who committed an act of academic dishonesty or plagiarism. Severe case could lead to formal disciplinary proceedings by the Senate Student Discipline Committee.

We trust that all students will endeavor to adhere to the rules of the University. Thank you for your attention.

Yours sincerely

Professor Frances F Yao
Head
Department of Computer Science

cc: All CS Academic Staff