



22 Lai Chi Kok Road, Mongkok, Kowloon, Hong Kong
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ACCOMMODATION RESERVATION FORM

**ACM Symposium on Virtual Reality Software and Technology (VRST2004)
 (09 – 13 November, 2004)**

Name : #Prof/Dr/Mr/Ms/Mrs (First name) _____ (Last name) _____

#Prof/Dr/Mr/Ms/Mrs (First name) _____ (Last name) _____

Arrival Date : _____ Flight _____ Time _____

Departure Date : _____ Flight _____ Time _____

Airport Shuttle (Shuttle bus - HK\$50 per person per trip) Arrival Departure

Contact No. : (Tel) _____ (Fax) _____ (Email) _____

<u>Package</u>	<u>Rate</u>	<u>No. of rooms required</u>
Room + 1 Breakfast (For Single Occupancy)	HK\$520.-nett	_____
Room + 2 Breakfasts (For Double Occupancy)	HK\$550.-nett	_____

Special Request : Non-smoking (subject to hotel's availability and confirmation)

The above rates are on per package per night basis, inclusive of service charge and prevailing government tax.

The above rates are only applicable to the period Nov 09-13, 2004 both dates inclusive.

Booking Guaranteed By : Amex Visa Master Diners JCB

Printed Name as shown on Card : _____ Card No. : _____ Expiry Date : _____

Room will be held until 14:00 hours on the arrival date unless the booking is guaranteed. Once the booking is guaranteed, one night room rental will be charged for late cancellation within 24 hours prior to guest's arrival or in the event of no-show.

Term of Payment

All charges will be settled by guest before check out, either by credit card* or by cash.

* The following credit card types are accepted : AMEX / VISA / MASTER / DINERS / JCB

Date of Application : _____ Signature : _____

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RESERVATION PROCEDURE

All guests are required to book our hotel rooms through the following ways:-

1. Hotel Reservation Form : Please fax the form back to our Hotel Sales Office at (852) 2397-7337 before 15 Oct 2004.
2. E-mail: Our Sales Office e-mail address is sm@hotelconcourse.com.hk (contact Ms. Wenus Chan)
3. Reservation Office: Please call up our Reservations Manager, Ms Jenny Chan, at reservations hotline (852) 2397-6683.
4. Rooms are available on a first-come-first-served basis.
5. **All bookings subject to Hotel's availability and confirmation.**

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HOTEL USE ONLY

CONFIRMED WAITING LIST NOT CONFIRMED

Confirmed by : _____ Signature: _____ Date: _____