**Responsibilities**

Work with business team members to develop business solutions to support data transformation and testing e.g. Conduct data analysis, Data preparation, End user testing & Training, Prepare Project Documentation

**Requirements**

- Undergraduate/ Associate Degree/ High Diploma students in Management Information System, Information Technology, Computer Science, or related disciplines
- Sound knowledge in Microsoft Excel, experience in VBA and Excel Macro will be a definite advantage
- Good communication & presentation skills
- Self-motivated and able to work independently
- Strong command of Data Analysis or other relevant fields
- Good command of both written and spoken English and Chinese